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A Series Edited by
Albrecht Classen

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PROPOSAL GUIDELINES

To submit a manuscript for consideration by Lexington Books, please send the following:

- a **prospectus** (see below for details)

- **one or two sample chapters**

- **your curriculum vitae**

If you are proposing a contributed volume, please include titles, affiliations, and brief resumes for each of the contributors. And in lieu of sample chapters for an edited collection, we would prefer abstracts of each chapter.

The prospectus should include:

1. A **description of the book**, describing the core themes, arguments, issues, goals, and/or topics of the work, what makes it unique, what questions it seeks to answer, and why you are qualified to write it. (2-5 pages)
2. An **annotated table of contents**, with a descriptive paragraph for each chapter.
3. A description of your **target audience** (undergraduate or graduate students? scholars? professionals?).
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5. A list of **courses in which your book might be used** as a text or supplementary text, if any, indicating the course level at which this book may be used.
6. An indication of whether any part of your manuscript has been **published previously**, and if it is a doctoral **dissertation**, what changes you are proposing to prepare it for publication.
7. The **length of the manuscript** either as a word count or a page count (12-point type, double-spaced 8 1/2" by 11" pages. Will there be figures, tables, or other non-text material, and, if so, approximately how many? If the text is not complete, please still estimate its final length, not including the non-text material.
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10. An indication of whether the manuscript is under consideration by **other publishers**.

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